



Indian Institute of Banking & Finance
(ISO 21001:2018 Certified)

Programme for the Trainer's in Banks & Financial Institutes

From 9th -11th December 2024(Mon.-Wed.)

LIVE CLASSROOM SESSIONS IN VIRTUAL MODE



“Individuals can also register for the programme at their own cost”

**Indian Institute of Banking & Finance,
Kohinoor City, Commercial II, Tower 1, 3rd floor,
Off LBS Marg, Kiroli Road,
Kurla (W), Mumbai – 400070.**

Website: www.iibf.org.in

For Details & Nomination, please contact:

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Programme for the Trainer's in Banks & Financial Institutes
(Virtual/online Mode)

ABOUT IIBF

During its 96 years of functioning, IIBF has emerged as a premier Institute in banking and finance education for professional bankers and aspiring candidates choosing banking as career. Considering the emerging requirements of the bankers in the ever-changing dynamic environment, IIBF started conducting training programmes for bankers in select areas. IIBF has setup world class training facilities at its Leadership centre in Mumbai for physical as well as virtual trainings. The present programme on Programme for the trainer's in Banks and Financial Institutions(FIs) has been designed considering the bankers' need in the area.

PROGRAMME BACKGROUND

This program is designed to help and benefit participants to develop, organise, and deliver effective training and to know how to assess the success of the training. Participants learn how to apply different training methods for engaging participants, how to handle difficult participants, how to provide training materials in a structured and clearly written manner, how to deliver an interactive presentation and how to apply the knowledge based on educational research to achieve prescribed training goals.

OBJECTIVES

- Understand how bank's manage and organize the Training and Development function.
- Identify the characteristics and roles of an effective Trainer.
- Internalise the value of aligning Training efforts to business plans and strategy.
- Explain and use Adult Learning Theory.
- Develop the skills of designing and delivering training programs in a professional manner.
- Understand the perspective of facilitation and coaching in training.

PROGRAM TAKEAWAYS

- Create and deliver training programs in a professional manner aligned to business needs.
- Align session content to learning objectives.
- Use a variety of training methodologies like ice breakers and energisers, exercises, case studies, role plays and other training activities.
- Enhance participant learning through clear and engaging presentations.
- Use a variety of Training Analytics to assess the impact of Training.
- Address challenging participant's questions and behaviour.
- Create appropriate techniques to ensure transfer of training on the job.
- Develop successful methods to receive feedback on Training for improvement.

TARGET GROUP

This program is beneficial to executives of HR Department, Line managers who need to perform faculty assignments, Executives from other areas desirous to move into Training Domain and anybody wanting to fine tune his/her presentation facilitation skills and fit into the HR function to participate in it professionally.

DURATION

3 Days from 9th to 11th December 2024. Timings: 10:00 am to 5:15 pm.

LOCATION

Participants would be required to join the training programme with necessary infrastructure at their home or office. Basic requirements to join the programme is a Laptop/PC with Webcam, Headphones with Mic, Internet connection with good speed to stream Virtual sessions/ Webinars preferably the Broadband connectivity. In case of Corporate Network, participants need to ensure connectivity through their infrastructure, for any firewall etc. blockage, on the VCRT Internet accesses as per their Organisational Information Security Policy.

FEE

Rs. 6000/- per participant plus GST @ 18% i.e. Rs. 1080/- aggregating to **Rs. 7080/-** (In case of TDS deduction, please send us TDS certificate). Programme fees may be remitted to the credit of Institute's account with State Bank of India, details of which are given below:

- ✓ Account in the Name of : **Indian Institute of Banking & Finance**
- ✓ Name of the Bank branch : **State Bank of India, Vidya Vihar Branch**
- ✓ Account no : **36919200263 (Savings A/c)**
- ✓ IFSC code : **SBIN0011710**
- ✓ PAN No : **AAATT3309D**
- ✓ GST TIN ID : **27AAATT3309D1ZS** for Maharashtra

For nomination & registration link: <https://forms.gle/cP63WTXVMJUMH3NN9>

For further details and nomination kindly contact:

Programme Coordinators: Mr. Prabhakara S., Joint Director- training Phone: +91-22-68507015 Email:jd.trg1@iibf.org.in Ms. Shailly Arya, Assistant Director Email:ad.trg1@iibf.org.in Phone: +91-22-68507022	Mr. L V R Prasad, Director (Training), Phone: +91-22-68507004 Email: dir.trg@iibf.org.in
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